

Notice Addendum



Identification

Reference Number:	22033975
Title:	Emergency HVAC Unit Replacement - Office of the Attorney General, Springfield
Agency Reference Number:	738-020-043
Agency:	CDB - Capital Development Board
Purchasing Agency:	CDB - Capital Development Board
Purchasing Agency SPO:	Ken Morris
Date First Offered	07/24/2014
Status:	Published

Overview

Description and Specifications:

This notice addendum provides an additional notice of intent and revised emergency affidavit in support of this project. The revised affidavit reflects the addition of a vendor, E.L. Pruitt Company, who will provide construction services to replace the failed air conditioning unit. E.L. Pruitt Company was authorized to begin work on July 24, 2014. The cost of E.L. Pruitt's work is \$51,809. This was the lowest responsible/responsive of four bids solicited by CDB.

Key Information

Notice Type:	Emergency Procurement
Notice Stage:	Notice of Intent
Does this addendum add/or change vendor(s) information? (i.e. vendor name/address, contact information, and/or award amount, etc.)?	Yes
Published:	07/24/2014
Notice Expiration Date:	08/18/2014
Emergency Justification:	The failed air conditioning unit is the primary source of cooling for the network hardware infrastructure which includes multiple servers, a SAN system and other vital hardware components. It is imperative that this unit be replaced immediately to avoid damage to the network infrastructure and the potential disruption of critical State services that may result in the case of any network hardware failures.
Accordance with Admin Rule:	Minimize serious disruption to critical state services that affect health, safety, or collection of substantial state revenues, Protect against further damage to state property
Professional & Artistic:	No

Small Business Set-Aside: No

Does this solicitation contain a
BEP or DBE requirement?: No

Does this solicitation contain a
Veteran requirement? No

Relevant Category: Facilities

Total Amount of Award: \$51,809.00 (Total Dollar Value Only/Includes Any Renewal Options)
Estimated/Actual Value Description: The cost for E.L. Pruitt Company is actual cost; the lowest responsible/responsive of four bids solicited by CDB.

Length of Initial Term: 3
Contract Begin Date: 07/24/2014
Contract End Date: 10/21/2014
Renewal Terms: 0

Bidder(s)

Number of Responding Bidders: 4
Number of Unsuccessful Responsive Bidders: 2
Total Number Awarded: 1

Listing of All Bidders/Offerors Considered But Not Selected:

Henson Robinson Co.

Prairie State Plumbing and Heating

Doyle Plumbing and Heating

Source Selection: N/A

Vendor(s) Selected for Award

Vendor Name	Amount of Award	BEP Goal %	DBE Goal %
E.L. Pruitt Company	\$51,809.00	0%	0%

Notice Contact

Name: Ken Morris
Street Address: 401 S Spring, Room 318
City: Springfield
State: IL
Zip Code: 62706
Phone: 217-558-2185
Fax Number: 217-558-2164
EMail Address: ken.morris@illinois.gov

Class Code

Class Codes: S230 Energy; Environmental; Engineering; Architectural; & Surveying Services

NIGP Code

NIGP Commodity/Service Code: 906 00 ARCHITECTURAL SERVICES; PROFESSIONAL - All
914 50 Heating; Ventilating and Air Conditioning (HVAC)

Notify Type: Send email to selected Class Codes only

Attachments

To download file(s), click on filename(s) located below. Not all Notice Addendums will have files to download.

- File Attachments:
- [Pruitt NOA ATP.PDF](#) (26011 Bytes)
 - [738-020-043 Revised Affidavit 072414.pdf](#) (110812 Bytes)

NOTICE OF AWARD
OF EMERGENCY CONTRACT

PROJECT NO.: 738-020-043 BULLETIN NO.: 22033975

PROJECT LOCATION: Office of the Attorney General – Computer Room

VENDOR: E. L. Pruitt Co. (26284)

NATURE OF EMERGENCY:

The air conditioning unit (Contempo CEMA 0332) failed in the computer (server) room. It was the primary source of cooling for all network hardware which includes multiple servers, a SAN system and other vital hardware components. The unit needs replaced immediately so the temperature in the room can be adequately controlled to avoid damage to the network infrastructure.

AUTHORIZED START DATE: July 24, 2014

AUTHORIZATION ENDS: October 21, 2014

SCOPE OF EMERGENCY SERVICES:

The scope of services provides for labor and material to remove the existing floor model down flow air conditioning unit, remote air cooled condenser unit, refrigerant piping and power wiring and install a new floor model down flow air condition unit, new remote air cooled condenser unit and refrigerant piping and new power circuits.

SPECIAL CONDITIONS OR LIMITATIONS:

Services provided under this procurement should not exceed \$51,809.00 without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office.

INCORPORATED DOCUMENTS:

March 2009 Standard Documents for Construction & Supplement

Design/Specifications provided by the A/E of record and approved by CDB

E.L. Pruitt's bid submitted on July 17, 2014

WAS AUTHORIZATION TO PROCEED VERBALLY GIVEN?

NO x Receipt of this signed Notice authorizes the Vendor to begin work.

YES ___ Who authorized the work, when, under what conditions or limitations, and for what scope:

Christopher R. Miles
Capital Development Board
Date: 7/24/14

Kenneth D. Pruitt
CPO/SPO- CDB
Date: 7/24/2014

REVISED EMERGENCY PURCHASE AFFIDAVIT

Reference # 738-020-043

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board

Division:

Address: 401 South Spring Street

City: Springfield

State: IL

Zip: 62706

Vendor #1: BRIC Partnership, LLC

Address: 427 E Monroe Street, Suite 300

City: Springfield

State: IL

Zip: 62701

Vendor #2: E.L. Pruitt Co.

Address: 3090 Colt Road

City: Springfield

State: IL

Zip: 62707

State of Illinois)

: SS

County of Sangamon

I, Gus Behnke being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- ☐ Involving threat to public health or public safety.
- ☒ Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
- ☒ To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
- ☐ To insure integrity of State records
- ☐ Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

On June 18, 2014, the Office of the Attorney General in Springfield had a failure of the Contempo CEMA 0332 air cooled module in the computer room. It was the primary source of cooling for the network hardware infrastructure which includes multiple servers, a SAN system and other vital hardware components. It is imperative that this unit be replaced immediately so the Office of the Attorney General can adequately control the temperature in that room and avoid damage to the network infrastructure. Currently, the air conditioning supply has been diverted from the main building unit; however, this does not properly cool the space. It is necessary to have the system replaced immediately in order to prevent heat exposure to the vital hardware and to protect the network.

Vendor #1 will provide design and observation services for the removal and replacement of the air conditioning unit. Vendor #1 was chosen because they have worked on many CDB projects, several of them being emergencies. They have completed work in a timely fashion and limited required change orders on the emergency projects. The firm can provide the necessary disciplines in-house and can respond immediately to this request for emergency services.

Vendor #2 E.L. Pruitt, Co. was the lowest responsive bidder and will provide labor and material for A/C unit replacement work as specified by Vendor #1. Several firms were invited to bid based on their availability, experience, and location.

This project began through the emergency selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for the selection, negotiation and execution of an A/E contract, design and standard bidding procedures, air conditioner unit replacement work under the existing processes would likely not begin for several months. For this reason, an emergency procurement is necessary to prevent or minimize serious disruption in critical state services and to prevent further loss of or damage to the network infrastructure.

(Continue on next page if necessary)

Vendor #1 Expected Start Date: June 23, 2014 Expected End Date September 20, 2014

Vendor #2 Expected Start Date: July 24, 2014 Expected End Date October 21, 2014

Extension of previous emergency purchase: ☐ Yes or ☒ No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

Vendor #1 Amount of this expenditure is: \$ ☐ Actual or \$ \$15,000.00 ☒ *Estimated

Vendor #2 Amount of this expenditure is: \$ \$51,809 ☒ Actual or \$ ☐ *Estimated

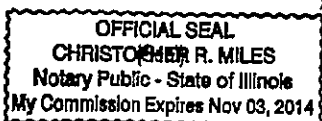
**When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.*

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Gino B. Burch

Signature of Affiant

Subscribed and sworn before me this 24th day of July 20 14.



x
x

Christopher A. Miles
Notary Public

My Commission expires: 11/3/14

Section 20-30. Emergency purchase

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - See Sec. 99-5.)

For continuation if necessary:

Reference # 738-020-043

This affidavit revises the previously issued affidavit dated 6/24/14 to include Vendor #2.